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It is recommended that you create a cleaning rotation on a regular basis in order to maintain the cleanliness of your apartment/suite and to prevent pests, and rodents. Please note that it is the responsibility of (not the housing staff) the apartment/suite mates to manage the tasks on this list. During the academic year at the end of each semester, SHRL conducts a Health & Safety Inspection where the RA Staff will come in to check for maintenance and cleanliness issues. During the process of the Health & Safety Inspection, it is meant to provide educational opportunities for on campus living in suites/apartments. Additionally, regular up-keep and cleaning of your apartment/suite will prevent occupants from having to spend more time cleaning when it is time for the end of semester Health & Safety Inspection that takes place before Winter break and at the time of Move Out Closing. It is highly recommended for all occupants of the apartment/suite to work together to create a cleaning schedule that plans out the cleaning of all areas in space.

Common Areas Shared Group Agreement

Discuss the areas below and create a group agreement for each common area. Initial next to the statement before moving on to the next common area.

Example: "The kitchen cleaning will consist of stain free floors, clear sink

Common areas - Patio
Patio—Picking Up, Dusting, Sweeping

Additional topics for discussion

Quiet/Sleeping Hours
What is bedtime?

Guests defined: another resident who lives within another suite or apartment; non-resident guests are not permitted within student housing during this time.

Guests - Bedrooms
Are visitors allowed in the bedrooms?

Guest - Belongings
When I'm not present, may my apartment/suite mate's visitor/guest use my bed/area of the room and/or my belongings?

Guests - Overnight
Are visitors allowed to spend the night in the bedroom?

Health and Safety
During the season of COVID-19, how will we approach, support, and inform each other about COVID-19 concerns?

Security - Door Locked Bedroom
Should residents ensure the bedroom door is locked when they leave?

Security - Other
Are there any other areas of security responsibility that needs to be addressed?

Additional Conversation Topics
Please use the space below to discuss any important topics that you find helpful for the space

Communication - Conflict

Communication is often the key to resolving conflict. However, we understand that it is a challenge for many. We encourage residents to communicate face to face and deal with the person that they are having a conflict with. We encourage residents to not escalate the situation by involving friends, other apartment/suite mates, parents and/or social media.

What is the best way for your roommates to contact you about any concerns in a timely manner?

By writing my name below, I certify that I have completed these questions and agree to the roommate agreement with my suite/apartment mates. I also acknowledge that should a conflict arise, I will first talk with my roommate about the concern using the above strategy. If we are unsuccessful in working through the conflict, I will then reach out to my RA for extra support.

Signature
Name

Room #/Let